

<b>DEPARTMENT USE ONLY</b>
Amount: _____
Trans. Code: _____

STATE OF CALIFORNIA  
BUSINESS, TRANSPORTATION AND HOUSING AGENCY  
DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT  
DIVISION OF CODES AND STANDARDS  
REGISTRATION AND TITLING PROGRAM



## INFORMATION - TITLE SEARCH REQUEST

### SECTION I. REQUESTER INFORMATION

Name: \_\_\_\_\_

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_  
Street Address or P.O. Box City State Zip

File No.: \_\_\_\_\_ Telephone No.: (\_\_\_\_) \_\_\_\_\_

### SECTION II. DESCRIPTION OF UNIT

INSTRUCTIONS: If a multiple unit manufactured home/mobilehome is currently registered under MULTIPLE DECALS (or LICENSE PLATES), show the number for each and the corresponding serial numbers. If registered under ONE DECAL, show the decal number once, followed by a vertical line in the decal column to correspond with the serial numbers.

DECAL/LICENSE NUMBER(S)	SERIAL NUMBER(S)	HUD LABEL / HCD INSIGNIA #

### SECTION III. REGISTERED OWNER INFORMATION

Registered Owner Name: \_\_\_\_\_  
Last First M.I.

Address: \_\_\_\_\_  
Street City State Zip

### SECTION IV. SERVICE REQUESTED

- ☐ **INFORMAL**      \$25.00      Information indicating the current status of the Department's record for the unit as of the date the inquiry is processed.
- ☐ **FORMAL**      \$35.00      Information indicating the current status of the Department's record for the unit as of the date the inquiry is processed, with follow-up notices of any changes to the record within 120 days of the initial inquiry.  
**NOTE:** Section I, "Requester Information" must be completed in full to receive follow-up notices.

Mail the completed form and appropriate fee to the department. For information on establishing a requester account, contact HCD at (916) 323-9243.

### SECTION V. CERTIFICATION

I certify under penalty of perjury under the laws of the State of California that the information received will not be used for any unlawful purpose.

Executed on \_\_\_\_\_ at \_\_\_\_\_  
(Date) (City) (State)

Signature: \_\_\_\_\_